



## RENEWAL SCHEDULE

Policy Number: 9734477

### INSURANCE DETAILS

**Period of insurance** From 23 June 2020 to 22 June 2021 Both days inclusive  
**Date issued to insured** 05 June 2020  
**Underwritten by** Hiscox Underwriting Ltd on behalf of the insurers listed for each section of the policy  
**Payment method** Payment by Broker's Account

### INSURED DETAILS

**Insured** Jefferies Mews Management Company Ltd  
**Address** 15 Windsor Road  
Swindon  
Wiltshire  
SN3 1JP  
United Kingdom  
**Additional insureds** There are no Additional Insureds on this policy  
**Business description** Property Management  
**General terms and conditions wording** 15661 WD-PIP-UK-GTCA(2)  
The General terms and conditions apply to this policy in conjunction with the specific wording detailed in each section below

### PREMIUM DETAILS

Annual premium:	£48.12	Annual tax:	£5.77	Total:	£53.89
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### DIRECTORS & OFFICERS LIABILITY

<b>Section wording</b>	17403 WD-HSP-UK-MPMLP-DO(2)
<b>Insurer</b>	Hiscox Insurance Company Limited
<b>Policy limit</b>	£250,000
<b>Limit applies to</b>	each and every claim, loss or investigation, including all costs
<b>Geographical limits</b>	Worldwide excluding USA / Canada
<b>Applicable courts</b>	Worldwide excluding claims brought in USA / Canada

<b>Special limits</b>	(included within the overall limit above)
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<b>Bail costs</b>	£250,000 or 10% of the total limit for this section, whichever is less
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<b>Additional cover</b>	(in addition to the overall limit above)
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<b>Additional defence costs</b>	As per Directors & Officers Limit of Indemnity (maximum of £250,000) in aggregate during any one period of insurance
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### Endorsements

6148.0	Difference in conditions endorsement
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### CRISIS CONTAINMENT

<b>Section wording</b>	17403 WD-HSP-UK-MPMLP-DO(2)
<b>Insurer</b>	Hiscox Insurance Company Limited
<b>Limit of indemnity</b>	£100,000
<b>Limit applies to</b>	Per crisis and in the aggregate
<b>Geographical limits</b>	The United Kingdom of Great Britain and Northern Ireland, the Isle of Man and the Channel Islands

### Endorsements

9003.0	Crisis containment provider
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### Policy endorsements

The General Terms of this policy and the terms, conditions and exclusions of the relevant sections all apply to this endorsement except as modified below:

### Directors & officers liability Clauses in Full

Clause	6148.0	<u>Difference in conditions endorsement</u>
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If the cover provided under this section is less favourable to **you** than the cover provided by the Directors' & Officers' Liability insurance expiring immediately prior to the inception date of this **policy**, **we** will cover **you** on the same basis as **your** expiring Directors' & Officers' Liability insurance. This does not apply to the **excess**, the premium or the policy limit of indemnity for this section as shown in the schedule.

### Crisis containment Clauses in Full

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Clause	9003.0	<p><b>Crisis line contact number (24 hours):</b> +44(0)800 8402783 / +44(0)1206 711796</p> <p><b>Crisis containment provider:</b> Hill &amp; Knowlton</p> <p>This contact number will go through to <b>us</b> during <b>working hours</b>, and will go directly to Hill &amp; Knowlton outside of these hours.</p> <p>If <b>you</b> first become aware of a <b>crisis</b> outside of <b>working hours</b>, <b>you</b> must notify <b>us</b> of the <b>crisis</b> as soon as possible within <b>working hours</b> by telephoning +44(0)800 8402783 or +44(0)1206 711796.</p>
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### Clauses- applicable to the whole policy

Clause	603.0	<p><b><u>Commercial assistance &amp; legal advice helpline</u></b></p> <p>Your Hiscox policy gives you access to a general business advice line.</p> <p>For advice on employment, prosecutions, health and safety, sex discrimination, tax and European law call <b>44 (0)870 050 3030</b>.</p>
Clause		<p><b>Using your personal information</b></p> <p>Hiscox is a trading name of a number of Hiscox companies. The specific company acting as a data controller of your personal information will be listed in the documentation we provide to you. If you are unsure you can also contact us at any time by telephoning 01904 681198 or by emailing us at <a href="mailto:dataprotectionofficer@hiscox.com">dataprotectionofficer@hiscox.com</a></p> <p>We collect and process information about you in order to provide insurance policies and to process claims. Your information is also used for business purposes such as fraud prevention and detection and financial management. This may involve sharing your information with, and obtaining information about you from, our group companies and third parties such as brokers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators or fraud prevention agencies.</p> <p>We may record telephone calls to help us monitor and improve the service we provide.</p> <p>For further information on how your information is used and your rights in relation to your information please see our privacy policy at <a href="http://www.hiscox.co.uk/cookies-privacy">www.hiscox.co.uk/cookies-privacy</a>.</p>

### INFORMATION ABOUT US

This policy is underwritten by Hiscox Underwriting Limited on behalf of the insurers listed below.

Name	<b>Hiscox Underwriting Limited</b>
Registered address	1 Great St. Helens London EC3A 6HX United Kingdom
Company registration	Registered in England number 02372789
Status	Authorised and regulated by the Financial Conduct Authority

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### Insurers

These insurers provide cover as specified in each section of the schedule.

Name	<b>Hiscox Insurance Company Limited</b>
Registered address	1 Great St. Helens London EC3A 6HX United Kingdom
Company registration	Registered in England number 00070234
Status	Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority

### Complaints procedure

Our aim is to ensure that all aspects of your insurance are dealt with promptly, efficiently and fairly. At all times we are committed to providing you with the highest standard of service. If you have any concerns about your policy or the handling of a claim you should, in the first instance, contact Hiscox Customer Relations either in writing at:

Hiscox Customer Relations  
Hiscox House  
Sheepen Place  
Colchester, CO3 3XL

or by telephone on 01206 773 705 or by email at [customer.relations@hiscox.com](mailto:customer.relations@hiscox.com).

Complaints that cannot be resolved may be referred to the Financial Ombudsman Service or your local Ombudsman. Further details will be provided at the appropriate stage of the complaints process. This complaint procedure is without prejudice to your right to take legal proceedings.

### Financial Services Compensation Scheme

We are covered by the Financial Services Compensation Scheme (FSCS). If we cannot meet our obligations you may be entitled to compensation from the scheme. Full details are available at [www.fscs.org.uk](http://www.fscs.org.uk).