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**SUMMARY OF EXPENDITURE FOR
SERVICE CHARGES AND RESERVES
FOR THE YEAR TO 31 MARCH 2001**

for

1-28 THE BIRCHES, MARLBOROUGH ROAD, SWINDON. WILTS

CARTWRIGHTS
CHARTERED ACCOUNTANTS

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SERVICE CHARGES

Budget £		Actual £
2,100.00	Cleaning Common Parts (inc. windows)	2,262.48
400.00	Common Parts Electricity	0.00
4,200.00	Garden Maintenance	2,594.66
1,500.00	Building Repairs	1,911.56
75.00	Light Bulbs	15.95
300.00	Electrical Maintenance Checks	140.41
1,700.00	Building Insurance	1,209.35
900.00	Internal Reserve	1,860.00
1,000.00	External Reserve	2,070.00
150.00	Major Structural	305.63
145.00	Sundries	100.00
300.00	Audit Fees	300.00
1,960.00	Management Fees	1,959.96
<u>14,730.00</u>		<u>14,730.00</u>

SERVICE CHARGE ADJUSTMENT

	£
Charge as per budget	14,730.00
Actual expenditure	(14,730.00)
Surplus to be Refunded to Residents	<u>0.00</u>

RESERVE FUND

	Extenal £	Internal £	Major Structure
Balance as at 1st April 2000	0.00	0.00	0.00
Collection for year	2,070.00	1,860.00	305.63
Expenditure from reserves	0.00	0.00	0.00
Balance as at 31 March 2001	<u>2,070.00</u>	<u>1,860.00</u>	<u>305.63</u>

We have examined the above Schedule of Expenditure and Reserves for the year ended 31 March 2001.
We certify that the total expenditure in the sum of £14,730.00 is in accordance with the vouchers and other information supplied to us in respect thereof, and in our opinion is a fair summary of the expenditure incurred.



Cartwrights
CARTWRIGHTS
Registered Auditors

14-11-2001

A member firm of
The Institute of Chartered Accountants in England and Wales
The Institute of Chartered Accountants

Estimated expenditure for :- 1-28 The Birches, Swindon

Year ending :- 31st March 2002

CLEANING COMMON PARTS(inc windows)	£2,800.00
COMMON PARTS ELECTRICITY	£414.00
GARDEN MAINTENANCE	£5,280.00
BUILDING REPAIRS	£1,500.00
LIGHT BULBS	£100.00
ELECTRICAL MAINTENANCE CHECKS	£300.00
BUILDINGS INSURANCE	£1,900.00
INTERNAL RESERVE	£900.00
EXTERNAL RESERVE	£1,000.00
MAJOR STRUCTURAL	£100.00
SUNDRIES	£100.00
AUDIT FEE	£330.00
MANAGEMENT FEE	£2,076.00
TOTAL	£16,800.00
Divided by	28
per unit	£600.00

Payable by two half yearly instalments of £287.88 on the 1st April and 1st October

We hereby certify that this is our estimate for the year ending 31st March 2002

CBPM**The Residents Management Company****Estimated expenditure for :- 1-28 The Birches, Swindon****Year ending :- 31st March 2003**

CLEANING COMMON PARTS(inc windows)	£3,000.00	
COMMON PARTS ELECTRICITY	£320.00	
GARDEN MAINTENANCE	£6,000.00	
BUILDING REPAIRS	£1,500.00	
LIGHT BULBS	£100.00	
ELECTRICAL MAINTENANCE CHECKS	£150.00	
BUILDINGS INSURANCE	£2,100.00	
INTERNAL RESERVE	£900.00	
EXTERNAL RESERVE	£1,000.00	
MAJOR STRUCTURAL	£100.00	
SUNDRIES	£100.00	
AUDIT FEE	£360.00	<i>who</i>
MANAGEMENT FEE	£2,186.00	
VAT on MANAGEMENT FEE	£383.00	
TOTAL	£18,199.00	
Divided by	28	
per unit	£649.96	

Payable by two half yearly instalments of £324.98 on the 1st April and 1st October**We hereby certify that this is our estimate for the year ending 31st March 2003**